



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10236866  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of Maintenance Box for Epson Printers – Management Information System Office  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 100-23-09-2031	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods		
<b>Category:</b> Office Equipment Parts and Accessories	<b>Bid Supplements</b>	1
<b>Approved Budget for the Contract:</b> PHP 193,250.00		
<b>Delivery Period:</b> 15 Day/s	<b>Document Request List</b>	7
<b>Client Agency:</b>		
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph	<b>Date Published</b>	19/10/2023
	<b>Last Updated / Time</b>	23/10/2023 10:24 AM
	<b>Closing Date / Time</b>	27/10/2023 09:00 AM

#### Description

Items Quantity / Units

- 1 Genuine Maintenance Box for Epson L6260 Printer,  
- Must present a certificate/proof of authorized dealership of Epson 250 pcs
- 2 Genuine Maintenance Box for Epson L15150 Printer,  
- Must present a certificate/proof of authorized dealership of Epson 50 pcs

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:  
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:  
ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:  
ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_  
COMPANY'S NAME : \_\_\_\_\_  
PhilGEPS REFERENCE NUMBER : \_\_\_\_\_  
PROJECT TITLE : \_\_\_\_\_

**Remarks**

New closing date, October 27, 2023 at 9:00 AM

Please be guided accordingly

**Created by**                    ATTY. PONCE MIGUEL D. LOPEZ

**Date Created**                18/10/2023

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